



Bursley Academy

Principal: J B Wilkinson Bed NPQH

Nurture, Inspire, Achieve

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November 2022

Dear Parent / Carer

Christmas Performances Plan!

Please find below the plans for the upcoming evening performances detailing times, drop off and pick up points, Monday creche and costume information along with important information regarding Before & After School Club.

Reception Classes

Evening Performance Monday 5th December at 5pm

Reception children need to return to school on Monday at 4:40pm in their costumes. They will come through the main entrance and be guided to their classroom for registration. Once the show has finished the children will go back up to their classroom and you will collect your child from there (unless they have a KS1 sibling performing and are going to the creche. See below). Parents will remain in the hall until directed through the school to our classrooms. You will leave the school via the back gate (like the end of the day procedures).

Creche for Reception and KS1 on Monday 5th December

As there are two evening performances on Monday 5th December, we will be running a creche for children in Reception and KS1 who have siblings in the show. The creche will run from 4:40pm until after the KS1 performance (approximately 6:30pm). KS1 children should enter via the front entrance with their Reception sibling and then they will be guided to the creche. Reception children who are to stay in the creche whilst their KS1 sibling performs, should be collected from the correct Y1 classroom with their sibling at the end of the KS1 performance.

KS1 (Year 1 & Year 2)

Evening Performance Monday 5th December 6pm

KS1 should return to school on Monday at 5:30pm dressed in their costumes. Children need to be dropped off via the side door by KS1 (by the office outside window & Mrs Jones' room). Y1 should be collected from Mrs Jones' Y1 class room after the performance whilst Y2 children should be collected from Miss Wilkes' Y1 classroom.

Evening Performance Tuesday 6th December 5pm

KS1 should return to school on Tuesday at 4:30pm dressed in their costumes. Children need to be dropped off via the side door by KS1 (by the office outside window & Mrs Jones' room). Y1 should be collected from Mrs Jones' Y1 class room after the performance whilst Y2 children should be collected from Miss Wilkes' Y1 classroom.

Morning Performance Wednesday 7th December 9:30pm

As children will have returned home on Tuesday in their costume, please send your Y1/2 child to school dressed ready for the performance with their school uniform in their bag to change into afterwards.

Year 3 & Year 4

Evening Performance Thursday 8th December 6pm

Year 3/4 need to return to school on Thursday at 5:30pm dressed in their Christmas Jumpers. Pupils should be dropped off and picked up from Miss Moruzzi's classroom.

Year 5 & Year 6

Evening Performance Wednesday 7th December 6pm

Pupils need to return to school on Wednesday at 5:30pm dressed in their costumes. Pupils should be dropped off via the main entrance (as Before and After School Club will be in Y5/6 until 6pm) then collected from the Y5/6 classroom entrance across the main playground.

Before and After School Club Changes Monday 5th to Thursday 8th

As the performances are taking place in the school hall, there will be some changes to the collection and drop off for Before and After School Club

Monday AM – Drop off at main entrance as normal

Monday PM – Collection from Y5/6 classrooms across the main playground

Tuesday AM – Drop off at Y5/6 classrooms across the main playground

Tuesday PM - Collection from Y5/6 classrooms across the main playground

Wednesday AM – Drop off at Y5/6 classrooms across the main playground

Wednesday PM - Collection from Y5/6 classrooms across the main playground

Thursday AM - Drop off at main entrance as normal

Thursday PM - Collection from Y5/6 classrooms across the main playground

Friday AM & PM – Back to normal!

Parking

Please be mindful of our local residents when parking for performances. As you can appreciate, there will be congestion around the perimeter of the school and we ask that you park with due care.

Yours sincerely

B Wilkinson
Principal